

Study Session Agenda- Minutes

Monday – May 13, 2013 – 7:00 p.m. – Administration Conference Room

In Attendance: John Hackworth, Dave Kadylak, Ernie Tilman, Maureen McClure, Lois Vitti, Dori Tompa, Arlene Loeffler, Lisa Ashbaugh, Heidi Dolan, Richard Jaynes, Susan Wiegand, David Zolkowski, Lynn Black, Bob Kariotis, Alex DiClaudio, Marisa Patsey (parent), Jason Shoaf, Tiffany Nix, Peggy DiNinno

Mr. Dick Jaynes reviewed Bid results for bids received on May 9, 2013. One Bid was received. Mr. Jaynes indicated that while the bid list had many reviews, only one company bid on the project. He explained that the company, Moret Construction, confirmed that the completion date of August 23, 2013 was achievable based on his suppliers and sub-contractors that bid the project. After some discussion, the board agreed that it was best to move forward with the Verner Elementary project and put the other projects on hold for consideration in the future.

Mrs. Marisa Patsey addressed the board regarding a cheerleading matter. It was recommended that Mrs. Patsey and Mr. Kariotis arrange a meeting to discuss her concerns.

Student Life Committee Update Meeting

Mrs. Ashbaugh and Mr. Moser facilitated the Student Life Committee session addressing the following topics:

- National Honor Society was a successful and meaningful event.
- Please continue to consider the web page as a communication tool for the district. A mobile application is also available.
- Gratitude was extended to the Junior High PTO for assisting with the very successful Grades 7 and 8 field trips to the Carnegie Science Center and the Carnegie Museum. The Spanish Club trip to the museum was also a successful event.
- Elementary Field Days will occur on May 17th at 10th Street and May 24th at Verner.
- Alex DeClaudio praised the efforts of all involved in the musical, “Annie”, this year and shared the educational value such experiences provide to the students. He indicated that Madeline Kocur was nominated in the Best Actress category for this year’s Gene Kelly awards. The awards will take place on May 25th. Mr. Kadylak and other members of the board acknowledged their appreciation of the district’s selection and performance of a more family focused musical.
- Mr. Moser praised the new ProSoft management system and training indicating that students will go home this year with their class schedules in hand and that a step up day for grade six students is planned on the last day of school – June 6th.
- Events such as Baseball in the Park, the Prom (Black Tie Affair) and the band trip were discussed and praised.
- Mr. Kariotis reminded the board that he is in need of at least 4 Chain Gang employees, who also must obtain clearances, and he also indicated that all four of the spring athletic teams had great

seasons with all of them making it into the playoffs. Additionally, he added that the Boys Baseball team won their section, the Girls' Softball team earned 3rd in their section and the Track Teams had great seasons.

- Mr. Moser reminded everyone of upcoming events including the Academic Sports Banquet on May 23rd and Awards Night on May 31st. He also indicated that he had received several nominations for the Distinguished Alumni Awards.

Mrs. DiNinno presented the following topics for discussion and for potential placement as action items on next week's Regular Voting meeting.

Personnel Items

- Athletic Director Contract – Mr. Moser will provide this information.
- School Physician / Dentist designation 2013-2014 – Frank Thompson
- Summer Custodial employees – these positions were posted
- Summer Technology employee/s – these positions were posted
- Leaves (5)
- ESY Staff
- Targeted Assistance Staff - summer
- Supplemental employee recommendations – May & June meetings

Other – Peggy DiNinno

- 2012-2013 Calendar Revisions – to include designated Act 80 time
- Second Reading of Organization Chart
- Hulton Bridge – Right of Way Agreement – Duquesne Light
- Adoption of PSBA Standards
- Forbes Budget – Frank Thompson
- AIU Service Agreement – Frank Thompson
- The board asked Mr. Thompson to examine past agreements made with the district, and to seek solicitor counsel on the following topics, in preparation for potential action next week:
 - IDEA B – Frank Thompson
 - DART agreement – Frank Thompson
- Bids for Supplies, Art, and Janitorial Products – Frank Thompson indicated that this matter would be included on the June agenda since it was not yet available.
- School Lunch Prices – Frank Thompson – indicated that the Food Service budget will have a loss of approximately \$23,000 this year. Mr. Thompson also indicated that there will be no change in the school lunch prices for the 2013-2014 school year.
- Locker Room Proceeds – Jay Moser indicated that proceeds from the sale of lockers will be used to purchase office resources at the High School.
- Netbook Contract – Grade 9 students

- Textbooks – Lynn Black indicated that she is working with staff to determine textbook needs for the new Reading courses in Grades 7 and 8. She indicated that selections are being made to assist with enrichment and to utilize cross-curricular approaches.
- Peggy DiNinno and Lynn Black indicated that teachers will be attending next week's meeting to share and discuss the results of the Arts Collaborative Report.

Budget Meeting # 4

Peggy DiNinno discussed basic components of the Proposed Final Budget with the board including:

- total revenues and expenditures of \$18,644,620
- an estimated tax millage rate of 21.18, which represents an increase of 4.13% or .8402 mills over the revenue neutral calculation of 20.3398 mills

She explained that one mill generates approximately \$527,000 and the allowed millage increase under Act 1 is .4272 or approximately \$225,000. She explained that the approved millage increase in the budget, using state granted exceptions for retirement and special education costs equals .5674 or approximately \$299,000 of which the Proposed Final Budget accounts for using .4130 or approximately \$217,000. She reminded the board that the 2012-2013 millage rate is 25.355.

Discussion regarding the county-wide assessments occurred. Peggy DiNinno and Mr. Tillman reminded everyone that the district is required to reduce its current millage to prevent any windfall of revenue. A 5% increase beyond the windfall is not permitted. There are still many assessment appeals unresolved and this makes it difficult to know our exact revenue amount, so the situation needs to be monitored closely.

Frank Thompson indicated that the District's 2012-2013 budget will likely have only a very minor surplus. He indicated that costs for transportation, largely due to special education needs, as well as costs associated with cyber/charter schools, have created shortages in some budget line items. He explained that line items associated with supplies and equipment items included some surplus monies. Mr. Thompson reviewed the following variables and the impact they have had on the development of the Proposed Final Budget:

- County Assessments unknowns
- State and Federal Revenue reductions
- Impact of personnel on budget

Mr. Thompson reviewed some of the financial changes that occurred during the development of the Preliminary Budget over the past few months.

Mr. Thompson explained that the Proposed Final Budget includes the reduction of one administrator position and 4 teaching positions. Specific teacher positions have not been determined yet and will be

based on student scheduling needs. Mrs. DiNinno also reminded the board that attention was given to meeting student needs and realigning responsibilities amongst the administrative team when these recommendations were being considered.

Mr. Thompson and Mrs. DiNinno shared the following dates/times as the next steps for moving to adopt a Final Budget:

- Budget Hearing June 3, 2013
- Budget Meeting #5 June 10, 2013
- Pass Budget June 17, 2013

Mrs. DiNinno reminded the board that under section 687 of the school code, school districts must adopt a Proposed Final Budget at least 30 days prior to passage of the Final Budget. She explained that additions and deletions will still be able to be made to the budget. She indicated that the dates shared above will be utilized to continue revising or adjusting the Proposed Final Budget prior to adoption of a Final Budget. She also explained that the 2013 School District Board Meeting Calendar, was adopted and advertised in December 2012, with a clause indicating that a vote can be taken at any meeting.

At 9:34 the board proceeded to discuss and vote on the following motions. The meeting was called to order by Mr. Hackworth. The Pledge of Allegiance was recited and a roll call vote was taken. Peggy DiNinno, Superintendent, recommended the following motions and action was taken:

I recommend the board

Approve and direct the advertisement of the Riverview School District Proposed Final General Fund Budget for the 2013-2014 school year with total expenditures of \$18,644,620.00 and total revenues of \$18,644,620.00, which budget includes a 0.8402 mill increase after reassessment_neutralization, for a total of 21.18 mills. This rate represents use of the allowed Act 1 Index amount, inclusive of exceptions approved by the Department of Education for PSERS contributions and special education increases. The proposed budget will be available for public inspection at the Oakmont Carnegie Library, Verona Borough Office, and Oakmont Borough Office, R.C.A.C., Riverview School District Central Office and the three Riverview Principals' Offices. A public hearing of the budget will occur on June 3, 2013 at 7 PM in the Riverview School District High School Library at 100 Hulton Road, Oakmont, PA. Citizens are invited to attend this hearing to make comments or ask questions about the Proposed Final Budget.

Motion Ernie Tillman Second Lisa Ashbaugh Vote Passed 9/9

Approve and award the following bids in connection with the building security and safety projects at Verner Elementary as follows....

- Morett Construction, Contract #415, Net bid, with acceptance of alternates in the amount of \$201,940, subject to review and approval of contract documents by the Architect and Solicitor.

Motion Maureen McClure Second Ernie Tillman Vote Approved 9/9

Accept, with acknowledgement for his services to the district, the resignation of Frank Thompson, Business Manager, effective June 30, 2013, in accordance with the terms of his contract and the severance arranged thereunder.

Motion Lisa Ashbaugh Second Heidi Dolan Vote Approved 9/9

Acknowledge and ratify the terms of severance arranged with Lynn Black and Susan Wiegand pursuant to the RSD Act 93 Compensation Plan for School Administrators.

Motion Lois Vitti Second Lisa Ashbaugh Vote Approved 9/9

The meeting was adjourned through a motion by Dave Kadylak, which was seconded by Ernie Tillman at 9:41.

The board met in executive session from 9:41 until approximately 10:06 to discuss personnel matters.